

<<高级Microsoft Office文>>

图书基本信息

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作者：Stephanie Krieger

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## 内容概要

Learn everything you need to know for creating dynamic, robust, more secure documents with the 2007 Microsoft Office system. This book packs hundreds of time-saving solutions, troubleshooting tips, and the workarounds you need for creating and sharing powerful documents and template. Ideal for users with more advanced experience using either the 2007 Microsoft Office suites or earlier editions of Microsoft Office, this comprehensive guide moves beyond the basics. You will learn how to use Microsoft Office Word 2007, Microsoft Office Excel 2007, and Microsoft Office PowerPoint 2007 to create exactly the document you need. Youll learn how to create templates and custom macros and how to build custom add-ins. Youll even learn how to exploit new Extensible Markup Language (XML) document formats.

## 作者简介

Stephanie Krieger is a Microsoft MVP and the author of the book *Microsoft Office Document Designer: Your Easy-to-Use Toolkit and Complete How-To Source for Professional-Quality Documents*. She has helped many global companies develop enterprise solutions for Office and taught numerous professionals and professional software trainers how to build great documents easily by understanding the way that Office programs "think." Stephanie writes regularly for several pages across the Microsoft Web site and frequently delivers Office webcasts.

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