

<<新剑桥商务英语（中级）>>

图书基本信息

书名：<<新剑桥商务英语（中级）>>

13位ISBN编号：9787115125194

10位ISBN编号：7115125198

出版时间：2004-8

出版单位：人民邮电出版社

作者：琼斯

页数：77

版权说明：本站所提供下载的PDF图书仅提供预览和简介，请支持正版图书。

更多资源请访问：<http://www.tushu007.com>

<<新剑桥商务英语（中级）>>

内容概要

《新剑桥商务英语(中级练习册)》为在学习商务英语的学者做好了充分的练习准备。

书籍目录

PERSON TO PERSON Interviews Meeting people Offers, requests and permission Checking information Present tenses Opposites Reading: The perfect boss? Modal verbs What do you say? Vocabulary review PHONE CALLS Interviews Telephone phrases Asking for clarification Leaving a message More telephone phrases Bad news and apologies Reading: Mobile phones Past tenses Abbreviations Synonyms Articles and quantifiers What do you say? Vocabulary review WRITING Interviews Adverbs and word order Reading: Spam Joining sentences and relative clauses British and American English Punctuation and spelling Prefixes Vocabulary review EXCHANGING INFORMATION Interviews Asking and answering Checking and giving details Answering difficult questions Making arrangements Reading: First America, then the world Questions and question tags Suffixes-1 reported speech Numbers What do you say? vocabulary review MEETINGS..... ENTERTAINING VISITOR EXPLAINING AND PRESENTING ANSWERS AND TRANSCRIPTS

版权说明

本站所提供下载的PDF图书仅提供预览和简介，请支持正版图书。

更多资源请访问:<http://www.tushu007.com>