<<英语写作>>

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前言

随着我国改革开放的深入发展,对于人们使用英语书面语言的能力提出了更高的要求。 为满足高校学生及各行业外语爱好者的愿望,使他们尽快掌握英语的写作知识与技能,我们特编写了 《英语写作》这本书。

该书注重"实用",重视学生实际交际能力的培养,既讲授写作基础知识,又有题例点评和典型范文,并且每章都附有练习题。

通过综合训练,使学生能基本掌握叙述、描写、议论、说明等方面的写作技巧,会用一般的常用文体 进行写作。

本书简明通俗,题材广泛,题例新颖,内容充实,语言规范,摒弃空洞理论。

本书可作为大学英语专业学生的写作题材,也可供非英语专业学生使用,还是涉外工作者及英语爱好者的良师益友。

本书各章执笔人排列如下。

桑晓丽:第一章、第二章;秦清玲:第三章;宋艳萍、刘红瑛、张瑞芳:第四章;李静:第五章 ;刘玉娟、刘丽秋:第六章、第七章;谢爰喜:第八章。

本书在编写过程中吸收和参阅了国内外许多专家、学者的研究成果,此书的最后有参考书目。 在此一并表示衷心感谢!

由于时间仓促,水平所限,书中难免有错误及不妥之处,恳请同行及读者多提宝贵意见!

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内容概要

《英语写作》从英语词句、段落到各种英语题材的文章,以及英语科研论文的写作和英语应用文的写作,从写作的理论知识到写作的具体范例,深入浅出地阐述了有关英语写作的一些知识点,他为在校大学生及广大英语爱好者提供了学习英语写作的资料,对他们提高英语写作水平有很大益处。

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书籍目录

第一章 英语措辞(English Diction)第一节 英语词义第二节 英语单词的类型第三节 英语修辞练 习第二章 英语句子(English Sentences)第一节 常用英语句型第二节 好的英语句子练习第三章 英语段落 (English Paragraphs) 第一节 好的英语段落第二节 扩展英语段落的方法练习第四章 英语 作文(English Compositions)第一节 英语文章的开头第二节 英语文章的结尾第三节 写英语作文 的步骤第四节 英语文章类型练习第五章 英语学术论文写作(English Research Paper)第一节 英语 英语学术论文的写作格式第三节 学术论文的写作程序第二节 英语学术论文的语言特点第四节 语学术论文范例练习第六章 英语摘要和读书报告(English Summary and Book Report)第一节 英语摘要的写作第二节 英语读书报告的写作练习第七章 英语正式文体和非正式文体(Formal and Informal English Styles) 第一节 英语文体的含义第二节 英语正式文体与非正式文体练习第八章 语应用文 (Practical Writing) 第一节 英语书信练习第二节 英语便条第三节 英语告示和通知第四 英语履历练习第五节 英语名片、卡片参考文献

<<英语写作>>

章节摘录

A smile or a tear, which will you choose?

In the dictionary, "smile" means a pleased, happy, amused, or other expression on the face with a parting of the lips and loosening of the face muscles. "Tear" is a drop of clear salty liquid secreted from the eye, and shed , especially in grief. These are the two common definitions for a smile and a tear. A smilerepresents pleasure, happiness and amusement, while a tear represents unhappiness and grief. Indeed, a smile often plays an important role in communication. When people seeyour smile, they know you are happy. And they will be influenced by your fair emotions. Pleasure and comfort will arise from their hearts because of you smile. Consequently, people will have a good impression of you. It will help you to get along well with people. A smile not only shows your good humor but promotes your understanding towards oth-ers; for behind a smile there is ardor, kindness, and friendliness, which people desire. There is also self-confidence in a smile. Your smile suggests you are sure of yourself andbrave enough to confront difficulties in life. All these things win you others trust and fa-vor. Facing a smiling person, even a furious person will soften. Few people can have hardfeelings before the Mona Lisa. Smiles have the power to remove doubt and hostility. A smile is not only for others, it is also for our own sake. We have no reason to treatourselves badly. Try to smile to yourself in the mirror when you get up in the morning, you will feel fine all the day. "Keep a smile till ten oclock and you will be happy thewhole day. "This is an old English saying. In China, people like to say, "Smile sunnysmile, ten years younger. " A smile is like a warrior who drives anxiety, sorrow and rageout of the mind. It does good to your health. A smile is so important and necessary that you can hardly find a person who never smiles in his life. Sometimes, when we are so bus-y with work or with studying, we may forget to smile. But it does not take much time oreffort for a simple movement such as smiling. Do remember this: "Never frown, evenwhen you are sad, because you never know who is falling in love your smile. " Contrary to a smile, tears come out when we feel upset, wronged, helpless, disap-pointed or frightened. A tear comes with sorrow and weakness. These are the emotionspeople try to avoid in daily life. So a tear is considered an unpleasant thing. Children, especially boys, are not encouraged to cry. If a grown man weeps in public, he usually getsjibes and jeers. It is not a manly behavior. On the other hand, tears are regarded as awomans patent, only because it is a representation of weakness. There is much prejudiceboth o11 tears and women. Yet the two are not naturally connected. Tears are a natural product. We weep tears when our eyes are uncomfortable. There is a physical need toweep tears to clean our eyes. In fact, tears have several merits. On one hand, tears can have the same effect as a smile, to some degree. Tears can also show a persons humani-ty.

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编辑推荐

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